

**WOODLAND PARK BOARD OF EDUCATION**  
**WORKSHOP MEETING MINUTES**  
**MARCH 28, 2022**

**CALL TO ORDER**

**N.J. OPEN PUBLIC MEETINGS LAW**

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meeting of public bodies at which any business affecting their interests is discussed or acted upon. In accordance with the provisions of this act the Woodland Park Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted on the door of the Woodland Park Board of Education Administration Building and was provided to the North Jersey Record & Herald News.

**FLAG SALUTE**

**ROLL CALL**

Members Present –Glen Grimes, Joe Giammarella, Shannon Marren, Laura Vargas, Jairo Rodriguez, Adam Chaabane, David Amanullah, Christine Tiseo

Members Absent – MaryAnn Perro

Also Present - Michele Pillari, Paul Murphy, Adam Weiss

**PUBLIC HEARING- AGENDA ITEMS ONLY**

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

No one wished to be heard.

**NEW BUSINESS**

**PERSONNEL:**

**222-258 - APPROVAL OF MATERNITY/FAMILY LEAVE – L. BOUROULT**

Motion by VARGAS Seconded by RODRIGUEZ

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve maternity/family leave for Lindsay Bouroult, under the Federal Family Leave Act, from September 1, 2022 – October 28, 2022, utilizing accumulated sick/personal days. Following the FFLA, leave will be taken under the NJ Family Leave Act, from October 31, 2022-January 27, 2023. Expected return to work, January 30, 2023.

Roll Call: 8 YES

**222-259-APPOINTMENT OF HIRE – PT CUSTODIAN – A. ZAGRA**

Motion by GIAMMARELLA Seconded by RODRIGUEZ

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the appointment of Alessio Zagra, as a part time custodian,(currently a sub custodian) \$26/hr. not to exceed 27.5 hours per week, no benefits. Effective March 29, 2022 - June 30, 2022.

Roll Call: 8 YES

**222-260 - RATIFY APPROVAL LONG-TERM SUBSTITUTE – M. NASSERY**

Motion by VARGAS Seconded by GRIMES

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the appointment of Mariam Nassery, as a long-term substitute, retroactive to March 14, 2022 through the end of the school year, at a rate of \$150 per diem, no benefits.

Roll Call: 8 YES

**222-261 - APPROVAL OF NEW SUBSTITUTE LIST**

Motion by VARGAS Seconded by MARREN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the new substitute teacher list for March of the 2021-2022 school year, as per the Northern Regional Educational Services.

Roll Call: 8 YES

**222-262- RATIFY APPROVAL-ACTING SUPERVISORS OF EXTRA-CURRICULAR ACTIVITIES**

Motion by VARGAS Seconded by GIAMMARELLA

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to ratify approval to appoint Steve Scholtz, Sharon Tomback and Bronwen Calderon, as Acting Supervisors of Extra-Curricular Activities, on a rotating basis, at \$50/hr., retroactive to March 15, 2022 until further notice.

Roll Call: 8 YES

**222-263 -APPROVAL OF MEMORIAL SCHOOL'S AFTERSCHOOL ENRICHMENT PROGRAMS**

Motion by: GIAMMARELLA Seconded by: VARGAS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve staff to run Memorial School's Afterschool Enrichment Programs, at \$40/hr., 4 hours per week, as follows:

ACTIVITY	TEACHER	DATES OF PROGRAM
All Things Sports	Kimberlee Maier - Franny Montesino – Christina McGarrity	4/4/22-6/16/22
Photography	Brittney Brickner & Chelsea Petrecca	4/4/22-6/16/22
Facts & Snacks	Rosemary Ficarra & Dustin Walters	4/4/22-6/16/22
Soles on Fire	Lisa McDowall	4/4/22-6/16/22
Let's Get Crafty	Jenna Moore	4/4/22-6/16/22

Roll Call: 8 YES

**EDUCATION:**

**222-264 -APPROVAL OF 2022 EXTENDED SCHOOL YEAR PROGRAM**

Motion by GRIMES Seconded by MARREN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the Extended School Year Program(ESY) (autistic preschool, child with disabilities and LLD) in accordance with N.J.A.C. 6A:14-4.3 (C). Preschool disabilities & LLD- July 5<sup>th</sup>-July 28<sup>th</sup>, Autism – July 5<sup>th</sup>-August 11<sup>th</sup>. Programs are Monday-Thursday 9:00am-12:00pm, to be held in Charles Olbon School. (Personnel and costs to be voted on at a later date)

Roll Call: 8 YES

**222-265-HIB DECISION**

Motion by VARGAS Seconded by GRIMES

BE IT RESOLVED THE WOODLAND PARK BOARD OF EDUCATION, hereby affirms the Superintendent's decision in HIB Investigation #2022-11, 2022-12 & 2022-13, for the reasons set forth in the Superintendent's decision to the student's parents.

Roll Call: 8 YES

**222-266 - APPROVAL OF 2022-2023 SCHOOL CALENDAR**

Motion by RODRIGUEZ Seconded by MARREN

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, upon the recommendation of the Superintendent, to approve the 2022-2023 school calendar, as attached.

Roll Call: 8 YES

**FINANCE:****221-267-ADOPTION OF PRELIMINARY BUDGET FOR THE 2022-2023 SCHOOL YEAR**Motion by VARGAS Seconded by GIAMMARELLA

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, County of Passaic, that the preliminary 2022-2023 School District Budget be approved as follows:

	BUDGET	LOCAL TAX LEVY
Total General Fund	\$20,160,842	\$17,788,517
Total Special Revenue Fund	\$ 3,879,171	NA
Total Debt Service Fund	\$ 497,250	\$ 496,055
Totals	\$24,537,263	\$18,284,572

FURTHER RESOLVED: Included in budget line 620, Budgeted Withdrawal from Capital Reserve-Excess Costs and other Capital Projects, is \$300,000 that is for other capital projects, to fund construction/renovations for an additional Pre-K school. The total cost of the project is estimated at \$300,000, which represents expenditures for construction elements or projects that in addition to the facility efficiency standards determined by the Commissioner as necessary to achieve the core curriculum content standards.

Roll Call: 8 YES

**222-268 - APPROVAL OF BUDGET FOR 2022-2023 PRESCHOOL AID**Motion by GIAMMARELLA Seconded by VARGAS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, under the recommendation of the Superintendent, to approve the 2022-2023 Budget for Preschool Education Aid, as attached.

Roll Call: 8 YES

**222-269 - SECRETARY/TREASURER REPORTS**Motion by GRIMES Seconded by VARGAS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, receives and accepts the attached reports of the Secretary and Treasurer for the month of January 2022. "Pursuant to N.J.A.C.6: 20-2.12 (C), we certify that as of January 31, 2022, the Board Secretary's monthly financial reports (appropriations section) did not reflect any over expenditure in any of the major accounts or funds, and based on the appropriation balances reflected on this report and the advice of district officials, we have no reason to doubt that the district has sufficient funds available to meet its financial obligations for the remainder of the fiscal year"

Roll Call: 8 YES

**222-270 - TRANSFERS**Motion by VARGAS Seconded by CHAABANE

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the attached list of transfers for the month of January 2022.

Roll Call: 8 YES

<u>Account #</u>	<u>Acct. Description</u>	<u>Old Amount</u>	<u>Adjustment</u>	<u>New Balance</u>
11-000-100-562-00	Tuition Other LEAS	\$ 29,000.00	\$60,000.00	\$ 89,000.00
11-000-213-300-00	Purch Pro & Tech Svc	\$ 11,110.00	(\$1,000.00)	\$ 10,110.00
11-000-213-600-30-00-070	Supplies & Materials	\$ 2,000.00	\$1,000.00	\$ 3,000.00
11-000-216-100-00-00-060	Supplies Speech/Rel Serv	\$ 30,102.00	(\$2,996.00)	\$ 27,106.00
11-000-216-100-00-00-065	Salaries	\$ 99,420.00	(\$8,004.00)	\$ 91,416.00
11-000-216-100-00-00-070	Salaries	\$ 95,256.00	(\$8,000.00)	\$ 87,256.00
11-000-216-320-00-00-060	Students-Speech/Rel Serv	\$ 335,354.00	\$60,000.00	\$ 395,354.00
11-000-218-500-00-00-060	Guidance Other Pruch Ser	\$ 17,428.00	\$500.00	\$ 17,928.00
11-000-219-104-00-00-060	Salaries C.S.T.	\$ 126,132.00	(\$25,000.00)	\$ 101,132.00
11-000-219-104-00-00-065	Salaries of Other Profes	\$ 126,132.00	(\$25,000.00)	\$ 101,132.00
11-000-219-104-00-00-070	Salaries of Other Profes	\$ 129,612.00	(\$25,000.00)	\$ 104,612.00
11-000-219-390-00-00-060	Other Purch Prof & Tech	\$ 35,700.00	(\$500.00)	\$ 35,200.00
11-00-219-600-00	Supplies & Materials	\$ 5,500.00	\$500.00	\$ 6,000.00

11-000-221-105-00-00-070	Sal of Secr & Clerical	\$ 19,048.00	\$50.00	\$ 19,098.00
11-000-221-176-00-00-070	Salaries Math & Literacy C	\$ 83,886.00	(\$600.00)	\$ 83,283.00
11-000-230-331-00	Legal Services	\$ 70,000.00	\$300.00	\$ 70,300.00
11-000-230-332-00	Audit Fees	\$ 24,000.00	(\$500.00)	\$ 23,500.00
11-000-230-610-00	General Supplies	\$ 2,949.00	\$200.00	\$ 3,149.00
11-000-240-103-00-00-050	Salaries of Principal/A	\$ 81,300.00	(\$3,500.00)	\$ 77,800.00
11-000-240-105-00-00-070	Salaries of Secretarial	\$ 50,345.00	\$50.00	\$ 50,395.00
11-000-240-500-00-00-060	Other Purch Services	\$ 1,650.00	\$500.00	\$ 2,150.00
11-000-240-600-20-00-065	Supplies & Materials	\$ 600.00	\$3,000.00	\$ 3,600.00
11-000-251-340-00	Purchased Tech Services	\$ 64,200.00	(\$2,500.00)	\$ 61,700.00
11-000-251-592-00	Misc Purch Services	\$ 16,875.00	\$500.00	\$ 17,375.00
11-000-251-600-00	Supplies & Materials	\$ 8,000.00	\$2,000.00	\$ 10,000.00
11-000-261-240-00	Clean Repair & Maint Svc	\$ 399,550.00	\$177,000.00	\$ 222,550.00
11-000-261-610-00	General Supplies	\$ 34,200.00	\$5,000.00	\$ 39,200.00
11-000-262-300-00	Purch Prof & Tech Svc	\$ 52,773.00	\$2,000.00	\$ 54,773.00
11-000-262-420-00	Clean Repair & Maint	\$ 8,000.00	\$2,000.00	\$ 10,000.00
11-000-262-610-00	General Supplies	\$ 82,600.00	\$25,000.00	\$ 107,600.00
11-000-263-420-00	Grounds Repair Services	\$ 27,830.00	\$3,000.00	\$ 30,830.00
11-000-263-610-00	Grounds Supplies	\$ 29,000.00	\$3,000.00	\$ 32,000.00
11-000-266-240-00	Security Repair Maint	\$ 178,990.00	\$2,000.00	\$ 180,990.00
11-000-291-241-00	Other Retirement Contrib	\$ 260,500.00	(\$148.00)	\$ 260,352.00
11-000-291-248-00-00	Deferred PERS Pymt	\$ 8,000.00	\$148.00	\$ 8,148.00
11-000-291-270-00	Health Benefits	\$2,551,988.00	(\$51,116.00)	\$2,500,872.00
11-000-291-280-00	Tuition Reimbursement	\$ 23,072.00	\$500.00	\$ 23,572.00
11-000-291-290-00	Other Employee Benefits	\$ 10,850.00	(\$500.00)	\$ 10,350.00
11-105-100-936	Local Contrib PK Includ	\$ 65,124.00	\$151,116.00	\$ 216,240.00
11-190-100-340-00	Purch Technical Svc	\$ 166,140.00	\$30,000.00	\$ 196,140.00
11-190-100-610-00	General Supplies	\$ 201,275.00	\$5,000.00	\$ 206,275.00
11-204-100-101-00-00-065	Salaries of Teachers	\$ 205,960.00	\$105,490.00	\$ 311,450.00
11-204-100-106-00-00-070	Other Salaries for Instr	\$ 130,392.00	(\$600.00)	\$ 129,792.00
11-213-100-101-00-00-060	Salaries Resource Room	\$ 3,100.00	(\$3,100.00)	\$ 0.00
11-213-100-101-00-00-065	Salaries of Teachers	\$ 75,070.00	(\$75,070.00)	\$ 0.00
11-213-100-101-00-00-070	Salaries of Teachers	\$ 30,000.00	(\$25,720.00)	\$ 4,280.00
11-214-100-101-00-00-065	Salaries of Teachers	\$ 76,150.00	(\$16,600.00)	\$ 59,550.00
11-230-100-101-00-00-070	Salaries Basic Skills	\$ 88,895.00	\$2,600.00	\$ 91,495.00
11-240-100-101-00-00-060	Salaries Bilingual	\$ 86,790.00	(\$3,000.00)	\$ 83,790.00
11-240-100-101-00-00-070	Salaries of Teachers	\$ 90,690.00	(\$10,000.00)	\$ 80,690.00
20-218-100-321	PEA Purch Prof Educ Svc	\$ 42,830.00	(\$6,000.00)	\$ 36,830.00
20-218-100-600-00-00-000	PEA in Suppls & Materials	\$ 239,516.00	\$6,000.00	\$ 245,516.00
20-218-200-176	PEA SS Master Teachers	\$ 0.00	\$4,000.00	\$ 4,000.00
20-218-200-200-00-00-000	Health Benefits Pre K Ed	\$ 286,041.00	(\$8,000.00)	\$ 278,041.00
20-218-200-240	PEA SS Cleaning Repair	\$ 0.00	\$4,000.00	\$ 4,000.00
20-483-200-600-00	ESSER II Supplies	\$ 77,408.00	(\$14,000.00)	\$ 63,408.00
20-485-200-300-00	Ment Hlth Prof Tech Svcs	\$ 24,500.00	\$3,500.00	\$ 28,000.00
20-485-200-600-00	Ment Hlth Non-Instr Supp	\$ 7,060.00	\$10,500.00	\$ 17,560.00

### **222-271 - TRAVEL EXPENDITURE**

Motion by VARGAS, seconded by MARREN

WHEREAS, the Woodland Park Board of Education policy numbers 0147, 3440, and 0440, and NJAC 6A:23A-1.2 provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2021-22 school year.

WHEREAS, the Woodland Park Board of Education appropriated \$60,000 for travel during the 2021/22 school year and has spent \$40,766 as of January 31, 2022.

NOW, THEREFORE BE IT RESOLVED that the Woodland Park Board of Education hereby establishes the school district travel maximum for the 2022/2023 school year at the sum of \$60,000 and

BE IT RESOLVED that the School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

Roll Call: 8 YES

### **222-272 - ACCEPTANCE OF SETTLEMENT AGREEMENT**

Motion by GRIMES, Seconded by VARGAS

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to accept the settlement agreement for grievances 2019-2020 #1 & 2019-2020 #2, between the WPEA and the Woodland Park BOE, as attached.

Roll Call: 8 YES

### **BUILDINGS & GROUNDS:**

#### **222-273 -RATIFY DECLARATION OF EMERGENCY**

Motion by VARGAS, seconded by RODRIGUEZ

BE IT RESOLVED, THE WOODLAND PARK BOARD OF EDUCATION has declared an emergency at Charles Olbon School, due to a leak from a circulator pump.

Roll Call: 8 YES

#### **222-274- APPROVAL OF EMERGENCY CONTRACTING – WJ POST, INC.**

Motion by VARGAS, seconded by RODRIGUEZ

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, to approve the emergency contracting with WJ Post Inc., for the repair of the damages caused by a leaking circulator pump at Charles Olbon. Approximate cost of services, \$12,908.

Roll Call: 8 YES

*The following was introduced from the floor by Mr. Rodriguez*

#### **222-28A - APPROVAL OF WPPSA SIDEBAR AGREEMENT**

Motion by VARGAS Seconded by CHAABANE

BE IT RESOLVED BY THE WOODLAND PARK BOARD OF EDUCATION, that the Board approves the sidebar agreement with the Woodland Park Principals and Supervisors Association regarding payment for the Acting Supervisors of Extra-Curricular Activities.

Roll Call: 8 YES

#### **NEW BUSINESS-ACTION WILL NOT BE TAKEN – PREVIEW 4/11/22**

Board discussed action to be taken at the regular meeting.

### **COMMITTEE:**

Finance: Mr. Murphy stated the committee met on 2/28, before the state aid figures were released, to discuss preliminary staffing, individual contracts, etc. They met again on 3/21, after state aid figures were released, to discuss and finalize the preliminary budget.

### **PUBLIC HEARING**

Please remember that this is a public meeting. Anything you say will be public record. As a result, pursuant to law, the Board Members cannot respond to you publicly concerning certain matters, such as those regarding an individual student. If there is a matter that you wish to remain private concerning personnel or students, please contact the Superintendent's office. In accordance with Bylaw 0167, statements will be limited to 3 minutes in duration.

No one wished to be heard.

## **EXECUTIVE SESSION**

### **MOTION TO GO INTO CLOSED SESSION**

The Open Public Meeting Act, authorizes a public body to meet in Executive or Private Session under limited circumstances and WHEREAS said law requires the Board to adopt a resolution at a public meeting before it can meet in such Executive or Private Session. NOW THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE BOROUGH OF WOODLAND PARK THAT:

- 1) *It does hereby determine that it is necessary to meet in Executive Session to discuss a personnel and/or litigation matter or contract matter*
- 2) *The matter(s) discussed will be made public when confidentiality is no longer required*
- 3) *Meeting will be resumed at conclusion of Executive Session.*
- 4) *The Board does/**does not** expect to take action after Executive Session.*

Motion to go into Executive Session at 7:16 pm by VARGAS, seconded by RODRIGUEZ  
Voice Vote: 8 YES

Motion to return to Regular Session at 8:07 pm by GIAMMARELLA, seconded by VARGAS  
Voice Vote: 8 YES

## **ADJOURNMENT**

Motion to adjourn at 8:07 p.m. by GIAMMARELLA, Seconded by VARGAS  
Voice Vote: 8 YES

## **WOODLAND PARK BOARD OF EDUCATION** **EXECUTIVE SESSION MINUTES**

### **ITEMS DISCUSSED:**

- The Superintendent discussed HIB #2022-14
- The Board discussed Pre-K lease update
- Yearbook dedications